

STUDENT HELP DESK'S

technology tips for

students

Getting the most out of RebelMail

Activate your RebelMail

1. Go to the website <http://rebelmail.unlv.edu>
2. Click **Activate Now**.
3. Click [Activate your account here](#).
4. If you receive a security alert, click **OK**.
5. Click [Activate my account](#).
6. Enter your SSN or Student L number.
7. Enter your Date of Birth.
8. Click **Submit**.
9. Make note of your username.
10. Choose a password with the following criteria:
 - o Cannot be based on your name.
 - o Must be at least six characters in length.
 - o Must contain at least one uppercase letter, special character, or number.
11. Type in your password again to confirm.
12. Click **Submit**.

Access your RebelMail

1. Go to the website <http://rebelmail.unlv.edu>
2. Click **Login Here**.
3. If you receive a security alert, click **OK**.
4. Enter your username and password
5. Click **Login**.
6. You may be prompted that you have new messages. If so, click **OK**. If not, click the **Inbox** button at the top left side of the screen.
7. You should now see your e-mail.
8. When you are done using Rebelmail, click **Logout**.

Set up a Password Hint

1. Go to the website <http://rebelmail.unlv.edu>
2. Choose the [Change Your Password](#) option from the left menu.
3. Click [Log in here](#).
4. Enter your username and password.
5. Click **Login**.
6. Choose the [Change Password Hint](#) option from the left menu.
7. Choose one of the five default questions from the drop down menu.
8. Enter the answer for your desired question.
Click **Submit**.

Set up Mail Forwarding

1. Go to the website <http://rebelmail.unlv.edu>
 2. Choose the Forward E-Mail option from the left menu.
 3. Click Log into account management.
 4. Enter your username and password.
 5. Click **Login**.
 6. Choose the Change Mail Settings option from the left menu.
 7. Choose the option for Set forwarding address.
 8. Enter the desired e-mail address.
 9. Click **Submit**.
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Additional information / support:

The Student Help Desk will provide support for installation and general usage. Please contact using the information below.

Phone: (702) 895-0761

E-mail: studenthelp@unlv.edu

Office Location: MSU room 231